



**For Office use only**

Date received:	
Payment status:	
Booking completed:	

**Fees & Payment**

**FEES**

Prices are listed per commission and include all fees and use of equipment. Refreshments will be provided where the shoot is located at our premises. Prices are correct at time of going to press but may be subject to increase. Full payment, less any deposit, of the remaining fees must be received on the day of the shoot.

**METHODS OF PAYMENT**

Fees can be paid by credit card by post, telephone or online. Payment by cheque is also accepted; please make all cheques payable to John Tisbury Photography. Payment by bank electronic transfer, Banker's Draft is accepted for UK and overseas residents, our bank details are available on request.

**MINIMUM AGE REQUIREMENT**

Due to the nature of the type of work we undertake we cannot accept bookings from clients under 18 years of age, unless accompanied by a parent or guardian and consent will be sought from them before any shooting commences. Any clients under the age of 18 will not have nude, implied nude, erotic or provocative images taken of them. Proof of age may be requested before the shoot commences.

**Reservations & deposit**

Upon receipt of a completed booking form and a £50 deposit a booking acknowledgement will be issued. Bookings are **not** confirmed until a booking acknowledgement has been issued by us.

**Cancellations**

**CANCELLATIONS BY YOU**

Cancellations must be notified in writing and will incur the following charges:

14 days or more notice	£25.00 administration fee
less than 14 days notice	50% of hire fee
less than 72 hours notice	100% of hire fee

**CANCELLATIONS BY US**

We reserve the right to amend or cancel bookings. If we cancel a booking we shall endeavour to give you at least 1 week's notice and you will have the option to re-book for another date or of having a full refund of the fees which we will return to you as soon as possible.

We will not be liable for any losses (including, but not limited to, travel and accommodation costs) arising as a consequence of any modification or cancellation of bookings or time-tabling constraints as set out above beyond the cost of the fee.

**Use of images**

**COPYRIGHT**

Copyright will remain with John Tisbury which means the copying of prints or obtaining copies by any other means is a breach of copyright and may result in legal action.

All shots taken on the day will not be sold, published or displayed anywhere; they are for your eyes only. If John Tisbury would like to use an image for marketing purposes he will seek permission beforehand with the client.